**SESSION BEGIN: 6:00pm (Board) 7:05pm (General)**

**SESSION ADJOURNED: 8:32pm**

**ATTENDEES:** MINH MEDEIROS, MELISSA WILLIAMS, NICOLE SAVITSKI (phone), DARCY KENNEDY, KAYTEE MCLEAN, JACKIE ARENA, BETHANY DUBRYN

**AGENDA**

**BYLAWS REVIEW/UPDATE**

**OLD JOB DESCRIPTION:** Board to Review and Update

* **PRESIDENT:** Assumes full responsibility for the operation of the organization, responsible for registration, banquet, and uniforms
* **VP:** Shall act in the absence of the President, serve as Volunteer Coordinator, spearhead SLYC Fundraising activities, scholarship chairperson, SLYC Representative to OCYCA
* **Secretary:** Keep the minutes of all the meetings, works with President on uniform fittings and ordering, confirms all field and gym space, maintains current membership list, coordinates tumbling clinics
* **Treasurer:** Custodia of all funds, keeps detailed books, prepares budgets and monthly reports
* **Coach/Safety Coordinator:** Acts as the primary SLYC representative to the OCYCA Board and attends all OCYCA meetings, coordinates competitions (Logistics, registration, waivers, transportation and parent communication)
* Updated bylaws through executive board duties
* Changed around job descriptions for board
* Adding fundraising head (fundraising committee & scholarship committee)
* Concussion certification for coaches, board, and team moms
* Once these are fully read through and finished, the board will post the updated version
* **2021 SEASON BANQUET – SATURDAY, MARCH 5th 9am-1pm**
	+ **LOCATION:** Fireside Grille, Middleboro, MA
	+ **COST:** $35/pp (up to 2 guests), Cheerleader is Free, 7% Tax Exemption
	+ **DJ:** Tony Amoroso $250
	+ **PHOTOBOOTH –** $300 Bella & Co Photobooth
	+ **LAURIE/COACH APPRECIATION –** Garden **$50** Gift Card (Val to get)
		- **COACHES: Sarah, Teri & Michelle : Polished Nail Gift Certificates – Kaytee to purchase and reimbursed**
		- **Jr. Coaches (8):** Addison, Emma, Kayleigh, Cloe, Abby, Kate, Meadow, Juliana – Candy Bouquets $20
		- **TEAM MOMS (3):** Jackie, Marissa, Cassie **-** Polished Nail Gift Certificates – Kaytee to purchase and reimbursed
	+ **TABLE FOR REGISTRATION FOR UPCOMING YEAR – Minh to get QR code and frame for Registration table**
* **2022 SEASON**
	+ **KYSO INFORMATION MEETING SATURDAY, 4/2, 9-1PM, TEACH A CHEER**
		- **VOLUNTEERS:** Need to assign times
			* COACH SARAH CROCKETT
			* ALISA SPECKMANN
			* MARISSA SWEENEY
			* JACKIE ARENA
			* COACH MICHELLE HURLEY
			* Can we get High Schoolers to volunteer – Jess McStowe/Nicole to follow up
		- **FLIERS FOR SCHOOLS (ONLINE & PRINT)** – Minh to create flier. Post on all Town and Class pages. Must be transparent and include all costs upfront.
			* Cheer Competitions (3), Choreography Routine (1 full day of camp), 2 (2-hr) Practices Each week (3 practices/week in August), 1 hr Tumbling, Season Tees, Bows (2)
			* Kaytee to call for K-7 #s and post on Class pages. Darcy to reach out to Plympton



* + - **SELL SWAG – Bows $10, giveaway 2021 Tees**
		- **SCRATCH TICKET BOARD** – Nicole to coordinate $200
	+ **REGISTRATION OPEN & CLOSE DATE** – $50 NON-REFUNDABLE Pre-Registration at Banquet and Registration Open 3/14 – 4/15.Minh to create QR code to direct link to registration page.
	+ **UNIFORM TRY ON DATE** – Saturday, May 21 early am
	+ **MITEY MITES TEAM** – Darcy to lead the team, 12 kids max, $250 Registration fee includes cost of uniform
* **TREASURER REPORT**
	+ What do we want to do with all this money sitting in the bank? Uniforms, Shed, Mats…etc
		- Storage unit instead of shed so animals don’t eat uniforms?
	+ **Looking to purchase new uniforms if we can get them in time for the season.**
		- Rebel & Varsity Reps: 45-60 Days for production after they do prototype (4 weeks). They will send Kaytee the look books.
		- 45-60 Days
		- Approve designs by end of March
* **PARENT/COACH SURVEYS**
	+ **Communication (FB, Email, Sports App) –** Part of survey to determine which is best method. Team Moms will be primary source of updates to each team. They will work closely with the Coaches. Monthly Newsletter/Board Recaps sent out by President for topline important information.
* **LOGO/BRANDING**



**COMMUNICATION**

* **INTRODUCTIONS**
	+ **OCYCA –** Letter written to introduce new board, Val to provide address
	+ **First Practice in August will be a athlete/parents/coach/board meet & greet. Set all the rules/guidelines/expectations for the season.**
	+ **Parent/Coach Survey**
		- **Communication via App**
		- **FB will be kept open for General updates and photos**
* **BOARD MEETING DATES –** 1st Thursday of the Month
* **NEXT MEETING WILL BE Thursday, April 7th. Parent Meeting 6-7PM, Board Meeting 7-8pm REED, ALL ARE WELCOME**

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| --- | --- | --- | --- |
| **PRESIDENT** | **MINH MEDEIROS** | **SLYCPRESIDENT@GMAIL.COM** | **508.649.3599** |
| **VICE PRESIDENT** | **MELISSA WILLIAMS** | **SLYCVP@GMAIL.COM** | **508.718.8646** |
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| **FUNDRAISING COORDINATOR** | **MELANIE LADSEN** | **SLYCFUNDRAISING@GMAIL.COM** | **781.635.9126** |
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